**Evaluation Form: Presentation**

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| Name, Surname: |  | | | | | | | | | |
| Course: |  | | | | | | | | | |
| Topic No.: |  | | Title: |  | | | | | | |
|  | | **Very good** | | | **++** | **+** | **0** | **-** | **- -** | **Poor** |
| Content | | Accuracy in terms of facts, well-structured content; clear research question/thesis; appropriate consideration of subjects | | |  |  |  |  |  | Numerous factual errors; confusing structure; no clear thesis or guiding research question; important points insufficiently conveyed |
| Structure and Organization | | Clearly structured and focused; discernible guiding theme; convincing transitions between sections; keeps time limit | | |  |  |  |  |  | Unstructured; difficult to follow the paper; no discernible guiding theme; points incomplete, disjointed, sections do not correspond to each other; failed to meet time limit |
| Creativity | | Original ideas; content conveyed in original manners; focused, attracted the full attention of the audience | | |  |  |  |  |  | Uninspired presentation; no originality; monosyllabic and boring; audience drifts from attention |
| Language | | Content is well expressed; good used of terminology and grammar; clear voice enunciation, emphasis and volume; dynamic speech tempo | | |  |  |  |  |  | Incomprehensible; monotone; voice too soft or loud; too fast; mumbled; stumbled or stammered; lacked accentuation or vivacity |
| Gesture, Composure, Attitude | | Extemporaneous speech; maintained eye contact with audience; presentation was audience-oriented; open and friendly attitude; gestures accompany speech appropriately | | |  |  |  |  |  | Read directly from notes; lack of eye contact with audience; withdrawn from audience, closed; stiff; exaggerated gestures; tense |
| Visual Aids | | Reasonable and balanced use of media; meaningful graphs and tables; clear and proper labeling | | |  |  |  |  |  | No or inappropriate use of media; illegible; irrelevant graphs/tables; incorrect or missing labeling |
| Effect on and Reaction to Audience | | Involved audience; competent responses to questions; each question answered adequately | | |  |  |  |  |  | No reference made to the audience; inadequate responses to questions; questions not or only partially answered |
| **Total Assessment** | | **Very good presentation** | | |  |  |  |  |  | **Poor presentation** |

Academic instructor:

Grade: