Agreement on Objectives for Training Placement

between

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| Mr./Ms …………………………………………………………………………………………………………… |
| (street) ………………………………………………………………………………………………..…………... |
| (postal code and city) ………………………………………………………………………………..…………… |
| E-mail: …………………………………………………………………………………………………………….. |
| Telephone: ………………………………………………………………………………………………………… |
|  |

and the

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| organisation: ……………………………………………………………………………………………………….. |
| Represented by: ……………………………………………………………………………………………………. |
| (street) ……………………………………………………………………………………………………………... |
| (postal code, city, country) ………………………………………………………………………………………... |

and the

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| --- |
| Frankfurt University of Applied Sciences |
| Represented by: ……………………………………………………………………………………………………………………... |
| Nibelungenplatz 1 |
| D-60318 Frankfurt am Main, Germany |
| e-mail: …………………………………………………………………………………………………………….. |
| Telephone: ………………………………………………………………………………………………………… |

Concerning the completion of an internship from ........................................ to ........................................................

The internship lasts for 50 days (a workload of 400 hours) and will take place in the location below:

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| (organisation) …………………………………………………………………………………………………… |
| contact person: …………………………………………………………………………………………………….. |
| (street) ……………………………………………………………………………………………………………... |
| (postal code and city)……………………………………………………………………………………………… |
| e-mail: ……………………………………………………………………………………………………………... |
| telephone:…………………………………………………………………………………………………………... |

Mr./Ms. ....................................is studying Social Work (BA) at the Frankfurt University of Applied Sciences in Frankfurt am Main, Germany.

His/ her focus of study in the Bachelor degree program is:…………………………………………………… This internship serves as an orientation and purposeful exploration of this special emphasis.

The intern should be given the opportunity to participate in daily work activities of the practice organisation in order to expand their respective professional knowledge, methodological skills as well as professional and occupational competences. Especially they are to be given opportunity to widen their skills in planning, organisation and communication. This also includes developing skills in the following areas:

…………………………………………………………............................................................................................as well as the development of social and personal skills.

In addition, the intern should be given the chance to further develop their own professional criteria through which they can assess potential operational fields of social work and to continue forming a professional role as a social worker. The intern should also reflect on their experience in the working field, the relevant literature and the documentation techniques applied in order to integrate them into their future professional development.

Within this framework, the student agrees on the following work assignments with the professor responsible for the project within study focus (specified above)

* Observation related to a case, a group or a team…………..................................................................................
* Documentation of a case ….................................................................................................................................
* Carrying out a survey...........................................................................................................................................
* Creating photo/ video or audio documentation of (or carrying out) a project.....................................................
* Preparing two sequences that can be acted out in the reflection seminar, one that shows a difficult interaction and one that demonstrates effective practice (best practice)............... …………………………………………
* (other) …………………………………………………………………………………………………………..

Regarding content, the internship will focus on

* ..............................................................................................................................................................................
* ..............................................................................................................................................................................

The internship serves as the basis for the reflection module 18 at the Frankfurt University of Applied Sciences and will be supervised by the Frankfurt University of Applied Sciences: At the end of the internship the student will complete a documentation of the internship.

The practice-documentation will include the results of the work experience, a description and assessment of the student’s own regular activities and its impact on her professional and occupational development. These reflexions will follow specific criteria. Also, the practice documentation will include written confirmation by the institution offering the placement which documents the time frame and actual number of days of the placement as well as the activities performed by the student.

The host institution acknowledges this agreement (a copy thereof will be provided) and names a professional mentor who will guide the student for the duration of the placement. Further details regarding the work placement can be attached.

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| place / date |  | Student |
|  |  |  |
| place / date |  | for the Traineeship/ Organisation |
|  |  |  |
| place / date |  | for the Frankfurt University of Applied Sciences |