

HOW TO WRITE A LETTER OF MOTIVATION

For your ERASMUS+ program of the Frankfurt University application you will have to compose a motivational letter in **English**. It should consist of **1 page** or if you are applying for more than one European university, a **maximum of 2 pages**. The letter should be **build up similar to an application** with a sender, a recipient, the date and a subject heading.

The motivational letter is a **continuous text** and is divided in **three parts**: introduction, main part and end. In the introduction you introduce yourself, in the main part you will describe in detail, why you want to go abroad and why you are interested in a particular university. If you are applying **for more than one European university**, please write a paragraph for each university. Please **do not** compose an extra letter for each university. In the **end** you will sum up your main motivational arguments and describe the goal of your stay abroad: **Which experiences/knowledges/skills will you bring back to Frankfurt?**

The **following questions** should be answered in your motivational letter:

INTRODUCTION

- Who are you?
- What do you study? Since when?

MAIN PART

- What motivates you to complete a study abroad?
What is the benefit for yourself and for your study?
- Which university are you applying for? And why?
- Which courses are you planning on taking at the host university?
Please give concrete examples (for example: „Introduction to the European Union“, 5 ECTS)
- How are you preparing for your semester abroad? Which qualifications do you already have to complete your exchange successfully?
- List concrete professional and personal goals that you want to reach during your stay abroad

END

- What is your desired result of your study abroad? How are you planning on achieving it?

GOOD LUCK! 😊