

Checklist

Scholarship Application for an internship in a non-European country

Both voluntary and mandatory internships are eligible for funding. Graduate internships are unfortunately not eligible for funding.

✓ Check requirements:

- You are enrolled at Frankfurt UAS at the time of application.
- The internship is carried out as part of your studies, i.e. it is related to your studies.
- The internship is a full-time job (min. 35h/week)
- The internship lasts at least 2 months (= 60 days) and a maximum of 12 months.

✓ Application documents

- Curriculum vitae (CV) with signature in English (including address and cell phone number)**
- Certificate of enrollment for the current semester**
- Current bank account details (for the scholarship)
- Copy of passport, should still be valid until six months after return
- Letter of motivation (1/2 to 1 page long) in letter form in English, guideline see quicklinks**
- Letter of recommendation from a teacher in your department in English (not a teacher in the Studium Generale or the Center for Specialized Languages), see quicklinks**
- Language certificate e.g. [DAAD Sprachzeugnis](#)/[TOEFL](#)/[IELTS](#) (requirement min. B2), in the language in which the internship will be conducted, the Abitur certificate is not sufficient.
- Application form, see quicklinks**
- Certificate of achievement in English with average grade from His Portal.**
- Internship commitment or contract with company address and exact period of time, can be submitted later**

✓ Deadline for submission of documents

Internship start date January - June	Internship start date July-December
November 15th of the previous year	April 15th

In case of a positive response, you will receive the following funding rates:
(as of June 2022):

Erasmus +: 700 EUR x 2 + travel allowance



The following top ups are possible:

- for participants with fewer opportunities*: 250 EUR / month
- for sustainable travel: 50 EUR one time

Travel allowance depending on distance, a copy of the airline ticket must be submitted as proof:

Distance	How much?
10 - 99 KM	23 EUR
100 - 499 KM	180 EUR
500 - 1999 KM	275 EUR
2000 - 2999 KM	360 EUR
3000 - 3999 KM	530 EUR
4000 - 7999 KM	820 EUR
8000 KM or more	1500 EUR

Promos: 2 monthly rates for the host country, in case of sufficient funding three installments are also possible in case of particularly good applications. You can find the Promos funding rates on the DAAD website. You will only receive the residence allowance, no travel allowance.

A selection committee decides on the awarding of Erasmus + Scholarships Overseas and Promos Scholarships according to the following criteria:

- ✓ Well formulated and justified letter of motivation.
- ✓ Good knowledge of English or knowledge of the language in which the internship will take place
- ✓ Good grade point average
- ✓ Voluntary commitment and intercultural skills
- ✓ Good letter of recommendation in English

Scholarships are awarded according to the quality of the application, if the budget of Erasmus + is exhausted, Promos will be awarded. There is no entitlement to funding, funds are limited. We look forward to receiving your application in time. Submit the documents by E-Mail at overseas@io.fra-uas.de.

Contact: Ruth Conrads overseas@io.fra-uas.de

