

Explanations regarding the refund of payments

Withdrawal from re-registration / enrollment – Request possible until the start of lectures

(The administrative cost of 50€ will not be refunded)

- You de-register at the end of the last semester and withdraw from your current re-registration, because you have successfully completed your studies, you give up your studies or you withdraw from your enrollment? This is possible until the official start of lectures according to our [academic calendar](#). The refund of fees and payments will be processed after we have received and checked your request.
The request for refund must be submitted to the Student Service Center (Studienbüro) until the beginning of lectures. A refund after the deadline is not possible.

Change of University – Request possible until April 30th / October 31st

(The administrative cost of 50€ will not be refunded)

- You de-register at the end of the last semester und withdraw from your current re-registration because you are enrolling at another university. This is possible until April 30th for summer semester and until October 31st for winter semester. An enrollment certificate from the other university is mandatory. The refund of fees and payments will be processed after we have received and checked your request.
The request for refund must be submitted to the Student Service Center (Studienbüro) until April 30th / October 31st. A refund after the deadline is not possible.

Parallel studies at two universities in the territory of Studierendenwerk Frankfurt

- In case you are enrolled at two universities in the territory of Studierendenwerk Frankfurt simultaneously, please submit the enrollment certificate from the other university as well as a payment confirmation from the other university. Then a refund of a part of your semester fee – the social contribution for the Studierendenwerk – is possible.
- For a refund of the semester ticket please contact the **AStA Semester Ticket Office** (General Student Committee).

Graduates

- You need to re-register if you still have to take an exam in the next semester (even if it is only your colloquium) or if you submit your thesis at the beginning of the next semester. If you complete your studies until the end of the current semester, please do not re-register.
- If you do not pass an exam or if the colloquium is postponed due to illness, we will allow you to do a late re-registration. In this case please contact the Student Service Center (Studienbüro) immediately.
- Graduates who re-registered even though they successfully completed their studies in the previous semester can withdraw from the re-registration until the start of lectures and can submit a request for refund of the semester fee (see “Withdrawal from re-registration”). The administrative cost of 50€ will not be refunded. The refund will be processed after checking your request and after the completion of your studies has been entered in our system by the examination office.