REQUEST FOR REFUND

Please fill out this form online or in block letters

Win	ter se	eme	este	er_					/								lSι	ımr	ner	se	emes	ter_										_						7	7	,					
Pers	sonal	de	tail	s																																									
Mat	riculat	ion	num	nbe	r/a	apı	plica	atio	on i	nun	nber									D	egree	prog	gra	m																					
Surr	name																	Fi	irst na	me																									
Date	e of bir	th (I	DD.MI	M.YYYY) Stre								reet, number																																	
Post	tcode									Ci	ty																																		
Pho	ne (volu	ıntari	ily)																		Email	(volur	ntari	ily)																					
D	الماماء	- :1 -																																											
Г	k det	aits [3	٦٢			T	T			Т	T	Т	1		l	Ι	٦٢	1	1		1	1					Τ			Ι			T											
ANL																		JL																											
2 / S'	WIFT																																												
Acc	ount h	olde	er, if	oth	ner	tha	an t	he	rec	ques	stor																																		
Ban	k nam	е																(City a	anc	d coun	try o	of b	an	k																				
Por	noon!	for	rofi	ını	4	DI	00	~~	no	sto:	tho	0.4	nlor	otio	no	on:	+h.c	no	vt n		10																								
_	ason i																			ae	_	1.																							
	Withc I the fo														II ST	art c	or le	ectu	res)			Aco dd th																		or d	oul	ole	pay	/me	ent
	Chan	ge (of ur	niv	ers	ity	' (ur	ntil	Ар	ril 3	0th/	Oct	tober	31st)] Par	ral	lel	stu	bu	ies	at	tw	oι	un	ive	rs	itie	es i	in t	the	te	rrit	tor	y 01	f			
	I the fo			do	cur	ne	nts:	: ex	xma	atric	ulat	ion	requ	est, p	oroc	of of	enr	rolln	nent	at	the St Ad	udie Id th Id pa	ere ie f	enc oll	den owi	iw	erk do	Fı cu	r an me	kfu nts	urt 3: p	: oro	of	of e	enr	oll	me	nt	fro				er ı	univ	vers/
	Study ou have								new	stu	ıden	ts t	out al	ready	/ ha	ve a	Stı	ıdy (Chip	1]Ap _l	pli	ca	tior	n t	ut	nc	er	nro	llr	ne	nt												
Ιu	nder	sta	and	aı	nd	а	ckı	nc)W	lec	lge	th	e in	stru	cti	on	s c	n t	he	ba	ack																								
Date	В										Sigr	atu	ire																																
																																													ļ
										,																																			
To be	filled o	ut b	y the	uni	ivers	sity	:																																						
Geza	hlter Be	etrag	; :							€	_					_					_	attur	_																						
zu ers	stattend	der E	Betrag	g						•	_					-					Ш	S	ach	nko	nto -	4 8	900	02	22				€		-										
_	Study (_	_		hip ni																																
	Study	Chip	entv	vert	et						Stu	dy C	hip ni	cht ak	tual	isier	t				Sac	hlich	ric	hti	g :																				



Explanations regarding the refund of payments

Withdrawal from re-registration / enrollment – Request possible until the start of lectures (The administrative cost of 50€ will not be refunded)

You de-register at the end of the last semester and withdraw from your current re-registration, because you have successfully completed your studies, you give up your studies or you withdraw from your enrollment? This is possible until the official start of lectures according to our <u>academic calendar</u>. The refund of fees and payments will be processed after we have received and checked your request.

The request for refund must be submitted to the Student Service Center (Studienbüro) until the beginning of lectures. A refund after the deadline is not possible.

Change of University – Request possible until April 30th /October 31st (The administrative cost of 50€ will not be refunded)

You de-register at the end of the last semester und withdraw from your current re-registration because you are enrolling at another university. This is possible until April 30th for summer semester and until October 31st for winter semester. An enrollment certificate from the other university is mandatory. The refund of fees and payments will be processed after we have received and checked your request.

The request for refund must be submitted to the Student Service Center (Studienbüro) until April 30th/ October 31st. A refund after the deadline is not possible.

Parallel studies at two universities in the territory of Studierendenwerk Frankfurt

- In case you are enrolled at two universities in the territory of Studierendenwerk Frankfurt simultaneously, please submit the enrollment certificate from the other university as well as a payment confirmation from the other university. Then a refund of a part of your semester fee the social contribution for the Studierendenwerk is possible.
- For a refund of the semester ticket please contact the **AStA Semester Ticket Office** (General Student Committee).

Graduates

- You need to re-register if you still have to take an exam in the next semester (even if it is only your colloquium) or if you submit your thesis at the beginning of the next semester. If you complete your studies until the end of the current semester, please do not re-register.
- If you do not pass an exam or if the colloquium is postponed due to illness, we will allow you to do a late reregistration. In this case please contact the Student Service Center (Studienbüro) immediately.
- Graduates who re-registered even though they successfully completed their studies in the previous semester can withdraw from the re-registration until the start of lectures and can submit a request for refund of the semester fee (see "Withdrawal from re-registration"). The administrative cost of 50€ will not be refunded. The refund will be processed after checking your request and after the completion of your studies has been entered in our system by the examination office.